

**WNYRIC Standards Committee Face to Face  
Meeting  
August 24, 2016—Noon-3:00  
p.m. E1B Education Campus--  
Room A-4**

Noon-12:30 Lunch

12:30-1:00 Introductions/roundtable

**Administrative Items-**

1. Approval of the May 4, 2016 meeting minutes
2. Tentative future meeting dates for 16-17:
  - November 16, 2016
  - February 15, 2017
  - May 3, 2017
3. Membership updates for 2016-2017:
  - Membership changes
    - New Erie 1 BOCE rep is Dave Kajdasz
    - New Erie 1 School rep is Frank Rizzo (Alden CSD)
    - Annual election of Vice-Chairperson
  - Review of WNYRIC Standards Committee Charter (responsibilities)
  - Sharing of draft meeting minutes with your regions
4. Category Review Dates for 2016-2017:
  1. Computers – August
  2. Operating System- November
  3. Internet Browsers – February
  4. NIC Cards – February
  5. Plotters – February
  6. Printers – August
  7. Scanners – May
  8. Software – August
  9. Server – November
  10. Server Backup – November
  11. UPS– May
  12. Virtualization- May
  13. Communications Equipment- August
  14. VoIP- November
  15. Video Conferencing- November
  16. Network Optimization – February
  17. Endpoint Management- May

**Discussion/Information Items-**

5. Proof of Concept for WAN Equipment and VoIP discussion
6. Updates from Kyle Lyon
7. Smart Schools and Erie 1 vendors

**Action Items-****8. Category review:**

- 1. Computers
- 6. Printers
- 8. Software
- 13. Communications Equipment